



II VISHWA VIDYAPEETH II

GROUP OF SCHOOLS

CODE OF CONDUCT (2025)

- 1. Parents are requested to see that their child adheres to the School norms strictly.*
- 2. In order to acquire proficiency in spoken English, all students must compulsorily converse in English in school (and at home as far as possible). Also the student must speak in decent language at all times. They must ensure that their speech is courteous and polite.*
- 3. Students are expected to extend due courtesy and respect to all members of staff. We expect our students to uphold the institution's virtues of respecting elders and caring for the junior fellows.*
- 4. At all times, students have to maintain complete discipline in the campus. While using the staircase, they must keep to the left and move in a way so that no class is disturbed. Loitering in the lobby and office areas is strictly forbidden even during the recess.*
- 5. Students should take care of the school premises like their own home. They must not indulge in spoiling or damaging desks, chairs, LCD or any school furniture, or in any way damage things belonging to others. Students who are negligent will be charged for the same.*
- 6. Students are required to wear clean and neatly pressed uniforms to school on all working days. Prior notice would be given in case casual/ethnic clothes are to be worn. Socks and shoes are to be neatly washed and polished.*
- 7. A neat and a short haircut are recommended for boys. Girls with long hair should use black colour ribbon/hair band to tie their hair. Nails to be kept clean and well – trimmed. No bangles, rings, anklets or big pieces of jewelry are allowed.*
- 8. Students should bring school diaries daily without fail. Parents are expected to check the diary daily and acknowledge it.*

9. *Attendance of all students in the General Assembly is a must. As such all students are required to reach school before the first bell. Students who come late must bring an application from their parents/guardians otherwise they will be sent back home.*
10. *Punctuality and regularity in attendance and school assignments is a must. 85% and above attendance is mandatory for a child during one academic year. Students who have been absent the previous day should bring a note of explanation in the relevant page of the school diary without fail. In case of illness, a Medical Certificate should be sent. In case of infectious diseases, the child should not be sent to school till the quarantine period is over. This should be indicated on the Medical Certificate duly signed by a registered doctor.*
11. *Students are not allowed to leave the school campus at any time during the school day unless permission is granted by the Principal. Students will not be sent home early for any functions or outings, parents are requested to refrain from this practice.*
12. *Parents coming to pick up their child during school hours for any emergency should bring along their Parent ID card. If the parent is deputing someone else to collect the child on behalf of them, they have to send an SMS to the school mobile number requesting the same. The right of granting such leave rests with the Principal.*
13. *Any student found to be indulging in abusing, cyber bullying, ragging, threatening, and assaulting or insulting a fellow student, teacher, school staff or any authorised personnel will be dealt with seriously. In case of any problem, students are encouraged to contact the Counsellor and/or Principal for redressal of complaints, if any.*
14. *Students are not allowed to receive private tuition from teachers of the school. Parents are requested not to compel teachers to do so.*
15. *Students are strictly prohibited from bringing any non-vegetarian food into the campus. They are also prohibited to bring any gadgets or devices to school unless without permission from specific authority.*

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