



# **II VISHWA VIDYAPEETH II**

## **GROUP OF SCHOOLS**

### **DISCIPLINE (2025)**

#### **School Bag & Diary**

- Students must carry their books, stationery, and water bottles in their school bags every day.
- Bringing the school diary daily is mandatory.
- Parents should check and sign the school diary each day.
- All personal belongings, including school bags, shoes, and jackets, must be clearly labeled to avoid misplacement.

#### **Late Arrivals**

- Students are expected to be punctual at all times.
- They must arrive on campus by 7.55 a.m. sharp on all working days. Latecomers will not be permitted under any circumstances.

#### **Birthday Celebrations**

##### **Every child is unique.....**

- Casual clothing is permitted on campus on birthdays, only for students up to class V.
- If a child wishes to celebrate his or her birthday, he or she may bring small books, stationery (up to a value of Rs 20/-), or fruits to share with classmates.
- Students of Class VI and above must wear their regular school uniform, and distribution of gifts or sweets is not allowed.

#### **Disciplinary Issues**

- Disciplinary issues are initially addressed through counseling by teachers and the Principal.
- If misconduct persists, students will be issued three warning slips in the following order: yellow, pink, and red.
- Suspension may be considered after the final warning.

- Parental cooperation is essential when informed about their ward's disciplinary concerns.

## **Absence from School**

- A child who has been absent the previous day will be permitted to attend class only if they bring a written application stating the reason for the absence.
- Leave should not be taken without prior approval. In case of unforeseen circumstances, the school must be informed at the earliest.
- Students will not be allowed to leave school early for functions, outings, or personal reasons. Parents are kindly requested not to make such requests.
- Repeated absence from school for more than a week without prior intimation may result in the student's name being struck off the school rolls.
- Students diagnosed with communicable diseases (such as viral fever, chickenpox, measles, mumps, or conjunctivitis) must submit a doctor's certificate confirming that the child is medically fit to resume school on the date of return.
- A minimum of 85% attendance is mandatory for each student over the course of the academic year.

## **School Transport**

- The school provides transport facility to students who wish to avail it, at a reasonable cost.
- School buses will pick up students from pre-defined pick-up points at designated times.
- Parents must ensure that their wards are present at the pick-up point 4-5 minutes before the scheduled arrival of the bus.
- For primary students, parents must ensure that an authorized person is present to receive the child at the designated drop-off point.
- On days when a student is on leave or not using the transport service for any reason, the Transport coordinator should be informed in advance.
- For safety reasons, requests to change drop-off points will not be entertained during the academic year.